



# Tech Info Library

## Advanced Business Accountant: List of Available Reports

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Security: Everyone

Advanced Business Accountant: List of Available Reports

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### General Ledger:

- Chart of Accounts
  - Accounts with budget data
  - Accounts with comparative data
  - Departments List
  - List of Recurring Journal Entries
  - Income Statement
- Comparative Income Statement
- Budget Variance Income Statement
- Balance Sheet
- Comparative Balance Sheet
- Source and Use of Funds Statement
- Trial Balance (detailed and summary)
- Journal Detail Report
- Account Detail Report

### Accounts Payable:

- Vendor List
- Checks with detailed stubs
  - Check Register
- Handcheck Register
  - Monthly Check Register
- Accounts Payable Detail Report
  - Aging Report (detailed and summary)
- Open Invoice Report
- Monthly Purchases Journal
  - Cash Flow Report based on due date
  - Cash Flow Report based on discount date
- Cash Requirements Report
- Reconciliation Worksheet
- Payment Selection Report
  - Discount Analysis Report
- Flash Report

### Accounts Receivable:

Customer List  
Sales Representative List  
Customer Statement  
Invoice  
Debit and Credit Memos  
Finance Charge Calculation Report  
Accounts Receivable Detail Report  
    Aging Report (detailed and summary)  
Monthly Invoice Register  
Monthly Cash Receipts Register  
Monthly Adjustments Register  
Cash Flow Report  
Open Invoice Report  
Credit LImit Report  
Delinquent Accounts Report  
    Customer Worksheet  
Sales Analysis by Customer  
    Sales Analysis by Sales Rep  
    Flash Report

Inventory Control:

Parts List  
Purchase Order  
Physical Inventory Worksheet  
Physical Inventory Analysis  
Stock Status Report  
YTD Summary Report  
On Hand Detail Report  
    Inventory Margin Analysis Report  
ABC Analysis Report  
Transaction Register  
Financial Summary  
    Order Recommendations Report  
Low Stock Report  
Overstock Report  
    On Order Report  
    Surplus on Order Report  
Flash Report

Payroll:

Employee Master List  
Employee Address List  
Employee Phone List  
Employee Earnings Summary  
    Employee Compensation History  
Overtime Report  
Vacation and Sick Pay Report  
Company Totals Report  
Current Balance Report  
Posting Report  
    Commission List  
Deduction List  
Job Code List

Standard Rates List  
QTD and YTD Commission Report  
    QTD and YTD Deduction Report  
QTD and YTD Job Code Report  
    Time Card Entries List  
Standard Time Card Entries List  
Payroll Register  
Paycheck and check stub  
Check Register  
Handcheck Register  
Voided Check Register  
Commission Period Activity Report  
Deduction Period Activity Report  
Job Code Period Activity Report  
Vacation, Sick Pay Period Activity Report  
Overtime Period Activity Report  
Hours Exception Report  
W-2 forms and W-3 Report  
    940 and 941 reports  
Tax Tables  
State Abbreviation List  
Flash Report  
Verify Initial Payroll Balances Report

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