



# Tech Info Library

## Business Accountant: List of Available Reports

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Security: Everyone

Business Accountant: List of Available Reports

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### General Ledger:

- Chart of Accounts
- Accounts with budget data
- Accounts with comparative data
  - Departments List
  - List of Recurring Journal Entries
- Income Statement
  - Comparative Income Statement
  - Budget Variance Income Statement
  - Balance Sheet
  - Comparative Balance Sheet
  - Source and Use of Funds Statement
  - Trial Balance (detailed and summary)
  - Journal Detail Report
  - Account Detail Report

### Accounts Payable:

- Vendor List
- Checks with detailed stubs
- Check Register
- Handcheck Register
- Accounts Payable Detail Report
  - Aging Report (detailed and summary)
- Open Invoice Report
  - Cash Flow Report based on due date
  - Cash Flow Report based on discount date
- Payment Selection Report
- Discount Analysis Report

### Accounts Receivable:

- Customer List
- Invoice
- Debit and Credit Memos
- Customer Statement
  - Finance Charge Calculation Report

- Accounts Receivable Detail Report
- Aging Report (detailed and summary)
- Monthly Invoice Register
- Monthly Cash Receipts Register
- Cash Flow Report
- Open Invoice Report
- Credit Limit Report
- Delinquent Accounts Report
- Customer Worksheet

Inventory Control:

- Parts List
- Purchase Order
- Physical Inventory Worksheet
- Physical Inventory Analysis
- Stock Status Report (detail and summary)
  - Inventory Margin Analysis Report
  - ABC Analysis Report
  - Transaction Register
  - Transaction Summary
- Order Recommendations Report
- Low Stock Report
- On Order Report
- Surplus on Order Report

Payroll:

- Employee Master List
- Employee Address List
- Employee Phone List
- Employee Summary Report
- Company Totals Report
- Current Balance Report
  - Posting Report
- Commission List
  - Deduction List
  - Job Code List
- Standard and Overtime Rates List
- QTD and YTD Commission Report
- QTD and YTD Deduction Report
- QTD and YTD Job Code Report
- Time Card Entries List
- Payroll Register
- Paycheck and check stub
- Check Register
- Commission Period Activity Report
- Deduction Period Activity Report
  - Job Code Period Activity Report
- W-2 forms and W-3 Report
- 940 and 941 reports
  - Tax Tables
  - State Abbreviation List

NOTE: Apple Computer, Inc. is not responsible for the contents of this article.

Manzanita Software Systems, Customer Support (916) 781-3880

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