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## GS/OS 6.0.1: Shortcuts to Use with Desk Accessories (6/93)

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Security: Everyone

GS/OS 6.0.1: Shortcuts to Use with Desk Accessories (6/93)

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TOPIC -----

This article tells you the shortcuts available to use in Desk Accessories when you have GS/OS 6.0.1 installed on your Apple IIGS computer.

DISCUSSION -----

CLASSIC DESK ACCESSORY MENU (COMMAND-CTRL-ESC)

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You can type the first letter of each desk accessory name to move around in the built-in or "classic" desk accessory menu. Each press selects the next line that starts with that letter.

The Esc key takes you to Quit. Command-Up Arrow and Command-Down Arrow take you up and down one screen at a time.

DESKTOP DAS

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Calculator Desk Accessory

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The Calculator window layout matches the keypad. You can use the main keyboard, the keypad, or click on the buttons in the Calculator window interchangeably.

Every time you use = the Calculator repeats the last operation. For example, to count backwards from 98 by sevens, type "98 - 7 = = = = = = = =".

Typing / followed by = computes the reciprocal (as on many algebraic calculators). For example, 4 / = gives 0.25.

Press H to toggle between decimal and hexadecimal mode. Press Z (or click

the Zoom box) to zoom the window to show or hide the A-F keys. (The keys don't have to be visible to use Hex. "Hex" appears in the display when you're in Hex mode.

Click on the small Apple symbol (or Command-?) to show the About box.

Copy (or Command-C) copies the Calculator display to the Clipboard as text.

Cut (or Command-X) copies the Calculator display to the Clipboard as text, and clears the display to zero.

Paste (or Command-V) lets you paste numbers or calculations from the Clipboard into the Calculator, just as if you were typing the characters on the keyboard. Characters the Calculator doesn't recognize are simply ignored.

#### Find File Desk Accessory

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Find File normally ignores invisible files. If you want to include invisible files in the search, hold down the Option key when you click on the Find File button (or when you press the Return key to begin the search).

You may continue working while Find File searches, but it searches faster while the Find File window is in front. (The system responds to mouse clicks in about one second while Find File is searching.) Press Esc or Command-Period to stop the search.

Command-F opens Find File unless the application is already using that key for a menu item.

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